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Sent: Monday, April 07, 2014 5:18 PM
To: ewmba Haas Mailman List
Subject: Fall 2014 Bidding Information

The Berkeley MBA

EVENING & WEEKEND PROGRAM

Dear Students,

It's time to start thinking about the Fall 2014 semester. There is a lot of information to go through, so please read through each item carefully. You may also want to bookmark or save this email.

This email includes the following topics:

Fall 2014 Elective Schedule
Bidding Process
Logging into the Online Registrar (OLR)
Course Descriptions
Elective Events
Faculty Evaluations

FALL 2014 ELECTIVE SCHEDULE

Here is a link to the [Fall 2014 schedule](#). Note that while most class dates and times are set, this is still considered a tentative schedule, and subject to change between now and the start of the bidding process.

NOTE: The online version of **Power & Politics (EW254.1A)** and **Leadership (EW 255.11)** will be available in Round 1 of bidding to ALL students (both declared evening and weekend).

BIDDING PROCESS

Please click on this [link](#) for additional details on the bidding process, including information about evening/weekend declarations, bidding dates and instructions.

Round	Start Date	End Date
1	Monday, 4/21 at 9:00 am	Monday, 4/28 at 9:00 am
2	Monday, 4/28 at 12:00 pm	Wednesday, 4/30 at 9:00 am
Add/Drop	Monday, 8/25 at 9:00 am	Saturday, 9/6 at 6:00 pm

While it doesn't matter when you place your bid during a bid round, it matters that you do actually place a bid. So, be sure to mark your calendars with dates in the above table.

Declaring Evening/Weekend

- All Bidding declarations (evening/weekend) are due **Saturday, April 19th at 6PM**. Please make sure to send your bidding declaration to: ewmba_office@haas.berkeley.edu
- Remember, you are defaulted as a declared student in your resident cohort (evening or weekend) for bidding, so if you don't want to switch you do not need to email us.
- For those of you wishing to bid primarily in your "non-native" cohort going forward, you can request a one-time permanent switch by emailing our office by Saturday, April 19th at 6 pm.
- You can also "undeclare" yourself for any semester if you want to bid on classes in both evening and weekend. But please note, those that "undeclare" will have 500 less bidding points. Please email our office by the above deadline if you wish to be "undeclared."

Courses You May Not Drop in August

Most electives on the bidding schedule will also be part of the add/drop process, which runs the first two weeks of classes in August/September. That means you can drop them if you change your mind, and you have another chance of getting into a course if your bid was unsuccessful, or you did not bid on it at all.

However please note that the following courses **will not be included in the normal add/drop process**:

- EWMBA212A.1 – Cleantech to Market (meets T/TH 11:00 AM – 12:30 PM)
- EWMBA290H.1 – Haas@Work
- EWMBA292S.1 – Social Sector Solutions: Social Enterprise

This will allow instructors to form teams prior to the start of classes, and for teams to begin working with the clients from the start of the semester, rather than waiting for add/drops to conclude at the end of the second week.

Do not bid on Cleantech to Market, Haas@Work or Social Sector Solutions, unless you are fully committed to taking them. You will not be able to drop any of these courses if your bid is successful.

Minimum/Maximum Bids

For your reference, the minimum bid point for a class is 1 point, and **the maximum bid point for a class is 1 point less than your total allotted number of bid points** (e.g. maximum bid for a declared third year student is 2,999, maximum bid for a declared second year student is 1,499, etc). Please refer to the [bidding chart online](#) for more information.

The reason for the minimum/maximum bid structure is to allow students the opportunity to be enrolled in two courses at the end of the bidding process. Additionally, from a program standpoint, we need the bidding process to yield an accurate count of student interest for each course on the schedule. Courses that do not meet the minimum enrollment requirement of 20 students through the bidding process may be cancelled by the Dean's Office.

NOTE: All bid submissions that exceed the maximum bid for a class will be adjusted within OLR before all bids are processed at the end of each round.

LOGGING INTO OLR

Please see this [link](#) for instructions on how to access and use this online course signup tool.

IMPORTANT NOTES:

- You can access OLR directly [here](#).
- You will need to log in with your Haas username and password (i.e., what you use to get into Haas Webmail).

COURSE DESCRIPTIONS

You can find course descriptions by going to this [site](#) and,

- Selecting Fall 2014 (if not listed then go first to “Other Semesters’ Courses and then choose Fall 2104), then
- Select EWMBA from the drop down menu, and
- Click on the individual course numbers to view the course descriptions.

ELECTIVE EVENTS

In preparation for the Fall 14 bidding period, we want to highlight the following schedule of events that will help you with this process.

Fall Elective Bidding Workshops (First Years Students)

- Blue: Monday, April 7th , 7:30-8:15pm in Koret
- Gold: Tuesday, April 8th , 7:30-8:15pm in Koret
- Axe/Oski: Saturday, April 12th, 1-2pm in the Grove (at Cañada College)

EW Faculty Elective Night (all Students)

- Wednesday, April 9th, 7:30-8:15 pm in BofA Forum

EW Peer to Peer Mingler (all Students)

- Tuesday, April 15th, 7:30-8:15pm in BofA Forum
- Wednesday, April 16th, 7:30-8:15pm in BofA Forum
- Saturday, April 19th, 12-1pm in BofA Forum

We encourage you to attend one or more of these events to enhance your understanding of the registration process. But as always, feel free to stop by or schedule a 1-1 advising session with an EW Program Staff.

FACULTY EVALUATIONS

You can check out faculty evaluations on campus through this [link](#).

When you are not on campus, you will need to access this website through Remote Access. For instructions on how to do this, go to the Haas Computing Services page or click [here](#).

QUESTIONS?

If you have any additional questions about bidding, or any other topic, we encourage you to stop by the EWMBA Program Office or send us an email at: ewmba_office@haas.berkeley.edu

Thanks,

Courtney, Jon, Leleña, Jocelyn, and Vicki

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