Bidding Webinar

This webinar will be recorded.

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Associate Director, EW MBA Program
Agenda

• Academic Requirements
• The Bidding Process
• Strategies and Guidelines
• Next Steps
ACADEMIC REQUIREMENTS
Academic Requirements

Road to Graduation

• 42 units total to complete your degree

• Minimum 2 ½ years enrollment (5 Fall/Spring semesters)

• Maximum time to graduation is 5 years
Program Policies

Unit Enrollment Per Semester

Minimum:
- 6 units to receive financial aid
- 1 unit to receive career services and student services
- 0 units is considered “withdrawn” and requires re-enrollment paperwork to return

Maximum:
- 9 units per semester*

* For 2nd year students, the 1 unit WE Innovate does not count towards the 9 unit max
Program Policies

Non-Standard Coursework Limits

• 4 one-unit electives*
  * does not include core or WE Innovate
• 1-3 unit Independent Studies
  • Maximum total of 3 units
• 1 Seminar in International Business (SIB) or Design Thinking (DT) course
  • 2 units
• 5 units Non Haas (including GNAM)
THE BIDDING PROCESS
Course Enrollment

Dates for each semester can be found on the registration timeline:

Bidding
- Initial sign-up process
- Bid points assigned based on seniority in the program & declaration

Add/Drop
- Waitlist process, no bid points
- Based on seniority
- Consists of 1 round prior to start of classes and 2 additional rounds during the first 2 weeks of class
- No drops allowed after final drop deadline
Permanent Schedule Change

• Default is your schedule during Core (Evening/Weekend)
• One time *permanent* switch allowed at the end of core
• Schedule effects which courses you can bid on during Round 1 of bidding only.
• To switch schedule, fill out and submit the [Permanent Schedule Change Request](#) form by 5pm on Monday, October 30.
Bidding Undeclared

• Allows you to bid on both evening & weekend classes in Round 1
• Reduces bid points by 500
• Request is for current semester only.
  – At the end of bidding, your schedule will be changed back to your declared schedule
• Fill out this form to request going undeclared by 5pm on Monday, October 30.
Classes open to all students – Round 1

• All 1 unit, Sunday Courses
• Off Schedule Courses
  – EW296.13: Data Science (2 units)
  – EW290T.1: Technology Innovation (2 units)
  – EW292T.4: Impact Startup Disco (1 unit)
## Bidding Chart

<table>
<thead>
<tr>
<th></th>
<th>Declared (E/W) 3rd Yr</th>
<th>Undeclared 3rd Yr</th>
<th>Declared (E/W) 2nd Yr</th>
<th>Undeclared 2nd Yr</th>
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</thead>
<tbody>
<tr>
<td><strong>Round 1</strong></td>
<td></td>
<td></td>
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<tr>
<td>10/30 (12PM) – 11/3 (12PM)</td>
<td>3,000 Bid Pts</td>
<td>2,500 Bid Pts</td>
<td>1,500 Bid Pts</td>
<td>1,000 Bid Pts</td>
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<tr>
<td><strong>Round 2</strong></td>
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<tr>
<td>11/3 (4PM) – 11/8 (12PM)</td>
<td>Refunded unsuccessful bid points</td>
<td>Refunded unsuccessful bid points</td>
<td>Refunded unsuccessful bid points</td>
<td>Refunded unsuccessful bid points</td>
</tr>
<tr>
<td><strong>MAXIMUM BID on a single course:</strong></td>
<td>2,999 Bid Pts</td>
<td>2,499 Bid Pts</td>
<td>1,499 Bid Pts</td>
<td>999 Bid Pts</td>
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STRATEGIES & GUIDELINES

Berkeley Haas
Rules on Bidding

**Unit limit**
- You can only bid on 7 units maximum (including any pre-enrolled courses like SIB and Washington Campus).
- You cannot drop classes during bidding.
- Additional courses can be added during the Add/Drop period.

**You must have points/units remaining to participate in Round 2**
- Points from successful round 1 bids are expended
- Points from unsuccessful bids in round 1 are refunded for use in round 2

**Any unfilled courses after Round 1 are open to everyone during Round 2, regardless of declaration**
How to Bid

• Log on to the On-Line Registrar (OLR) System
  – Use your CalNet ID and passphrase
• Click on appropriate process
• View step-by-step instructions for using OLR here.
• Confirm & verify your login early.
Bidding Strategy

Don’t forget to bid

- Bid in the first round
- If you wait until the second round, some popular classes may already be full

Don’t save bid points

- Round 1 is the most competitive round
- Bid points don’t carry over to the next semester, so use ALL your bid points now.
Bidding Strategy

Bidding should reflect your career goals

- Bidding evenly risks losing out on both courses.
- Bid “big” on your high priority course.
- REMINDER: Graduating students are given a higher priority

Course Descriptions

- Most electives just require core course completion
- Check the Course Description to confirm there is no additional prerequisite
- Make sure that course dates/times do not overlap (especially Sunday 1 unit courses)
Classes you can’t drop after bidding

- EW290H.1: Haas@Work
- EW295F.1: Lean Launchpad
- EW292S.1: Social Sector Solutions
Add/Drop Opportunity

- 1st round prior to start of semester, 2nd and 3rd round (During the first two weeks of class)
- Drops only round after 3rd round
- Opportunity to make changes to your schedule
- Add or drop classes
- REMINDER: No drops allowed after the final drop deadline

Waitlist Process

- Signup for courses using a waitlist system
- Ranking on waitlist is based on seniority in the program
- This is a separate process from bidding; no bid points are involved
  - Students are given 3 “waitlist points” each round, which allows them to add themselves to 3 different waitlists
- A waitlist is generated after the 1st round and carries over to future rounds during add/drop.
Other Academic Opportunities

Full-Time MBA courses

• Cannot sign-up if there’s an EW section of the same course the same semester
• On space available basis only
• Sign up during add/drop period
• Manual process, outside of OLR
• Request submitted via Full-Time request form, which will be created prior to start of Add/Drop.
NEXT STEPS
Checklist

• Review Registration Timeline
• Review Elective Schedule
  – Review course descriptions
  – Share information on the bCourses discussion site
• Listen to Elective Webinar
• Attend 2nd Year Group Advising Session
• Attend elective events
  – Peer to Peer Elective Night
• Schedule an appointment with your advisor
For More Information…

• General Questions:
  • Registration & Enrollment webpage
  • Read the Bear Necessities
  • ewmba_office@haas.berkeley.edu
  • (510) 643-9000

• Your Advisor:
  • Last Name A-G: Avni Kansara
  • Last Name H-O: Amanda Gill
  • Last Name P-S: Kate Bonk
  • Last Name T-Z: Jasmine Fang
THANK YOU!