We encourage all students to participate in international study programs as a means of broadening their education and developing a global view of business. International study can be enlightening and fulfilling on many levels, but it requires organization and self-motivation. We believe the benefits are well worth the effort.
You must complete this workbook and submit the semester prior to going abroad.
(Click on the Typewriter (find on your toolbar above) tool to start typing text in fields below) Please “save as”, the “file name” will be your firstname_lastname.doc.

Name
SID:
Email: @berkeley.edu
Overall GPA:
Semester/year of graduation:
Independent Program Name:
Where:
When:
What Courses are you interested in taking:
A) C)
B) D)

Haas International Study Contract

All Haas majors must meet with the Haas international study advisor to discuss final plans and submit this workbook to Renee Camarena via email (renee@haas.berkeley.edu) prior to departure.

By reviewing and submitting this workbook, you agree to comply with all Haas, UC Berkeley, and EAP (if appropriate) requirements and policies, as well as with the requirements of the host university. I understand that failure to comply with the appropriate rules and procedures may affect my UC and EAP status, as well as my Haas degree progress and status in the program.

Where to go for information:

- Haas International Study Policies: http://www.haas.berkeley.edu/Undergrad/international_menu.html
- The Global Management Concentration: http://haas.berkeley.edu/Undergrad/gmc.html
- Berkeley Programs for Study Abroad: http://studyabroad.berkeley.edu/
- University of California Education Abroad Programs http://eap.ucop.edu
- Readmission forms: http://registrar.berkeley.edu/current_students/registration_enrollment/readmission.html
- Proposed Program evaluation form: http://students.berkeley.edu/files/Admissions/StudyAbroad_0930_FINAL.pdf

Want to speak with a Haas advisor? Stop by the program office anytime with general questions or call (510) 642-1421 or set up an appointment (Tues 10:30-11am, Thurs 2-3pm) to discuss final program selection and course enrollment.

Haas Undergraduate Office hours/location: Monday, Wednesday-Friday, 9:00 am-4:00 pm, Tuesday, 10:00 am-4:00 pm, Closed for lunch from 12:30-1:30pm.
Haas School of Business, room S450, Student Services Building.
By checking the boxes below indicates you have read and understand the information and polices (Click on the Typewriter (located on your toolbar above) tool to start typing text in fields below)

What you can take abroad as a business major:
- Business electives that do not resemble Haas Core (to satisfy your 38 business units or GMC requirements)
- Non business units (to satisfy your 12 non business units or GMC requirements)
- Remaining Breadth Courses (Any course that falls under the Breadth guidelines will be fine)

Next steps:
- Where and when do you want to go abroad?
- What courses do you want to take abroad? Business electives or non-business courses?
- Research independent study programs at: http://studyabroad.berkeley.edu/independent
- Meet with the Haas study abroad advisor
- Apply to the independent program of choice
- Read, complete and send Haas Study Abroad Workbook to renee@haas.berkeley.edu
- Read, complete and submit the Independent Study Abroad Guide (it includes pre approval of courses and planned leave of absence forms). See below.
- Submit a copy of the Independent Study Abroad Guide to renee@haas.berkeley.edu

Independent Program Students Check off

(Programs and destinations not available through Berkeley Study Abroad which is considered a program through an independent (non-UC) institution or provider.)

- Enroll in at least 13 semester units of UC transferable work while abroad (or the minimum for your program if higher).
- Haas Study Abroad Advisor must review course selections prior to departure.
- Tele-BEARS Advisor Codes will not be released until after you confirm your course list with the Haas International study advisor. Your Advisor Code will be communicated via email if applicable.
- You must provide information articulating how courses are classified as upper-division - look on college’s website or contact your program coordinator.
- All business courses taken must be completed for letter grade regardless if you have completed your 38 Haas business units.
- Courses completed while abroad on a independent program will not be listed on your UCB transcript and will not affect your UC GPA. Only the number of credits granted will be shown on your transcript.
- All business courses completed through a independent program must be taken for letter grade and those grades will affect your Business GPA only.
- Must complete at least 24 of the remaining 30 units in residence at the University in at least two semesters.
- Independent program transcripts will need to be sent directly to the Haas Undergraduate Program Office. An email will be sent as a reminder and will include the address to who and where to send.
Date of Graduation - Students who go abroad during their final semester at Haas may have to be taken off the Spring degree list and added to the Summer or Fall degree list, depending on when international transcripts are received and your program end date. Please note, if you are completing a Simultaneous Degree with the College of Engineering or Natural Resources, your degree will not be back dated.