We encourage all students to participate in international study programs as a means of broadening their education and developing a global view of business. International study can be enlightening and fulfilling on many levels, but it requires organization and self-motivation. We believe the benefits are well worth the effort.
You must complete this workbook and submit the semester prior to going abroad. (Click on the Typewriter (find on your toolbar above) tool to start typing text in fields below) Please “save as”, the “file name” will be your firstname_lastname.doc.

Name
SID:
Email: @berkeley.edu
Overall GPA:
Semester/year of graduation:
EAP Program Name:
Where:
When:
What Courses are you interested in taking:
A) C)
B) D)

Haas International Study Contract

All Haas majors must meet with the Haas international study advisor to discuss final plans and submit this workbook to Renee Camarena via email (renee@haas.berkeley.edu) prior to departure.

By reviewing and submitting this workbook, you agree to comply with all Haas, UC Berkeley, and EAP (if appropriate) requirements and policies, as well as with the requirements of the host university. I understand that failure to comply with the appropriate rules and procedures may affect my UC and EAP status, as well as my Haas degree progress and status in the program.

Where to go for information:

- Haas International Study Policies: http://www.haas.berkeley.edu/Undergrad/international_menu.html
- The Global Management Concentration: http://haas.berkeley.edu/Undergrad/gmc.html
- Berkeley Programs for Study Abroad: http://studyabroad.berkeley.edu/
- University of California Education Abroad Programs http://eap.ucop.edu

Want to speak with a Haas advisor? Stop by the program office anytime with general questions or call (510) 642-1421 or set up an appointment (Tues 10:30-11am, Thurs 2-3pm) to discuss final program selection and course enrollment.

Haas Undergraduate Office hours/location: Monday, Wednesday-Friday, 9:00 am-4:00 pm, Tuesday, 10:00 am-4:00 pm, Closed for lunch from 12:30-1:30pm.
Haas School of Business, room S450, Student Services Building.
By checking the boxes below indicates you have read and understand the information and policies
(Click on the Typewriter (located on your toolbar above) tool to check boxes)

What you can take abroad as a business major:

- Business electives that do not resemble Haas Core (to satisfy your 38 business units or GMC requirements)
- Non business units (to satisfy your 12 non business units or GMC requirements)
- Remaining Breadth Courses (Any course that falls under the Breadth guidelines will be fine)

Next steps:

- Where and when do you want to go abroad?
- What courses do you want to take abroad? Business electives or non-business courses?
- Research EAP study abroad options at: [http://studyabroad.berkeley.edu](http://studyabroad.berkeley.edu)
- Meet with the Haas study abroad advisor
- Apply to the EAP program of choice
- Read, complete and send Haas Study Abroad Workbook to renee@haas.berkeley.edu

EAP Students Check off

(UC Education Abroad Program, Berkeley Abroad or Affiliate Programs)

- Enroll in at least 13 semester units of UC transferable work while abroad (or the minimum for your program if higher). Or the unit minimum for Summer programs abroad.
- Haas study abroad advisor must review course selections prior to departure.
- Tele-BEARS advisor codes will not be released until after you confirm your course list with the Haas study abroad advisor. Your advisor code will be communicated via email if applicable.
- EAP determines which classes are upper division - see EAP website.
- All business courses taken must be completed for letter grade regardless if you have completed all 38 Haas business units.
- All courses completed while on EAP are UC transferable and will be listed on the UC transcript. Grades are listed and calculated in UC GPA. The EAP office will determine unit value and whether courses are upper division or lower division.
- Must complete at least 24 of the remaining 30 units in residence at the University in at least two semesters.
- Date of Graduation-Students who go abroad during their final semester at Haas may have to be taken off the Spring degree list and added to the Summer or Fall degree list, depending on when international transcripts are received and your program end date. Please note, if you are completing a Simultaneous Degree with the College of Engineering or Natural Resources, your degree will not be back dated.