study.net

Instructions to use Study.Net

Full-Time MBA Program

Study.Net enables online delivery and management of your course materials. If you have any questions regarding the use of Study.Net, please click "contact" at the bottom of any Study.Net page or send an email to: customerservice@study.net.

1   Login to Study.Net

Your Study.Net course list has been pre-populated with the core courses and electives, which are distributed by Study.Net, on which you successfully bid. Please go to www.study.net/berkeley and login with the following information:

login: your Berkeley email address (name@berkeley.edu).
password: your last name, lower-case (example: John Smith = smith).

2   Add/Drop Period

During the add/drop period, you are welcome to access up to 8 MBA courses (listed on Study.Net) at one time. You must manually add new courses to your Study.Net course list as there is no direct link with the Haas registration system. Please follow these steps to access a new course:

- After login, click the link: `PURCHASE OR ACCESS MATERIALS IN A NEW COURSE` ⟵

- Click the desired course name, then click *"Add to Cart."*

- You will be prompted for a course password. The standard password for all FTMBA courses is *"bears."*

- During the enrollment process, you will have the option to buy a non-returnable **printed course reader** (i.e. TEXTP*AK*™*)*. This is an optional additional purchase, printed by Study.Net and shipped directly to your mailing address by USPS Priority Mail.

- If you want to remove a course from your Study.Net course list during the add/drop period, please email customerservice@study.net for assistance.

3   View Course Materials

- After login, click *"Courses"* in the blue header.

- Highlight a course name and click *"View Course."*

- Click the *"Materials"* tab.

- Click a material name to view that particular material.

- Click the *"How-To"* link (above the course material list) for tips on how to manage (i.e. view, print, save and annotate) your course materials.

4   Zip Files and PDF eBooks

Use the **Download Zip File** option to download all or a selected number of your course materials with one click. Select the **Download eReader File** option to view a single paginated PDF of your course materials. Both of these features can be found at the bottom of the course materials list.