MEMORANDUM

TO: Whom It May Concern

FROM: Courtney Compton
UC Berkeley
University Relations
2000 Center Street, #100
Berkeley, CA 94720
ccompton@berkeley.edu

RE: UC HAAS ALUMNI NETWORK
___________ Chapter
Haas School of Business, UC Berkeley

DATE:

The _________ Chapter of the Berkeley Haas Alumni Network is a duly authorized chapter of the Walter A. Haas School of Business’ Alumni Association (Berkeley Haas Alumni Network) at the University of California, Berkeley. Attached are chapter board bylaws and/or recent board meeting minutes dated ________ formalizing establishment of this chapter.

As such, the _________ Chapter of the UC Haas Alumni Network at the UC Berkeley campus is a constituency alumni group of The Regents of the University of California and is allowed to conduct business under the non-profit status of The Regents of the University of California.

The taxpayer identification number for The Regents of the University of California – UC Haas Alumni Network is 36-4730935.

The following officer(s) has (have) been duly appointed and authorized to conduct business on behalf of the Chapter:

[Note: This would be the president and/or treasurer of the chapter. Two IDs will be required for each (i.e., driver’s license, school ID, passport, credit card); one must be Photo ID.]
For further information and/or questions, please contact Courtney Compton at ccompton@berkeley.edu or at 510.642.6300.