

Academic Decisions			
Category	Example	Input	Governance / Approvals
1 Degree Programs	Establishing new programs: Administration or Faculty recommend that the school establish a new degree/certificate program/curricular track (e.g. EWMBA Flex)	<ul style="list-style-type: none"> Degree Program Committees Strategic Leadership Team¹ Management Team² 	<ul style="list-style-type: none"> Dean, Senior Assistant Dean for Instruction (SADI), Faculty Group Chair (in partnership with Degree Program staff) pre-approves proposal Executive Committee pre-approves Ladder faculty approves (vote) Campus approves³ (Office of the Vice Provost for Faculty)
2 Core Curriculum	Changes to core curriculum: Faculty or Dean desire to make changes to core courses (e.g. PFPS addition to core) or total core reform	<ul style="list-style-type: none"> Relevant Degree Program Committee Relevant Degree Program Assistant Dean 	<ul style="list-style-type: none"> Dean, SADI, Faculty Group Chair, Degree Program Assistant Deans proposes Executive Committee pre-approves Ladder faculty approves (vote)
3 Co-Curricular	High-impact or high-visibility⁴ change led by Center/Institute Directors: Director desires to add or discontinue a high-impact or high-visibility activity (e.g. GSVC). The addition would require Dean's Office support (funding and/or space). The discontinuation of a high-impact activity could negatively impact the school's reputation.	<ul style="list-style-type: none"> Management Team 	<ul style="list-style-type: none"> Institute/Center Director proposes
	High-impact or high-visibility change led by Degree Program Assistant Dean: Assistant Dean desires to add or discontinue a high-impact or high-visibility activity (e.g. immersion week). The addition would require Dean's Office support (funding and/or space). The discontinuation of a high-impact activity could negatively impact the school's reputation.	<ul style="list-style-type: none"> Management Team 	<ul style="list-style-type: none"> Degree Program Assistant Director proposes
4 Elective Courses	Adding a new elective: Suggestion to add an elective typically comes from one of the following sources: Faculty, business leader, Faculty Group Chair or students	<ul style="list-style-type: none"> Relevant Degree Program Committee Relevant individual faculty 	<ul style="list-style-type: none"> Faculty Group Chair, Degree Program Assistant Dean pre-approves proposal SADI approves provisionally as "topics" course (for 2-3 years)
	Regularization of elective courses: Elective course that are offered as a "topics" course 2-3 times and have good enrollment and ratings, may be considered for regularization	<ul style="list-style-type: none"> Faculty Group Chair Degree Program Assistant Dean SADI Relevant Faculty Group Chair 	<ul style="list-style-type: none"> Executive Committee pre-approves (formally) Faculty approves (consent calendar) Senate's Committee on Courses of Instruction (COCI) approves SADI approves
	Canceling⁵ an elective: Electives cancelled for one of the following reasons: low enrollment, low-rated (TIES score) curricular rationalization, changes of emphasis, to protect enrollments in other electives that are taught by ladder-ranked faculty	<ul style="list-style-type: none"> Relevant Faculty Group Chair 	<ul style="list-style-type: none"> SADI approves
	Offering an elective for a particular semester: Elective is in demand by students and is rated well	<ul style="list-style-type: none"> Relevant Faculty Group Chair 	<ul style="list-style-type: none"> SADI approves
	Not offering elective for one semester: Professional Faculty member who teaches a course in a specialized way is not available and the course won't be of interest to students in a different format	<ul style="list-style-type: none"> Relevant Faculty Group Chair 	<ul style="list-style-type: none"> SADI approves
5 Course staffing	All course staffing: Ladder and Professional Faculty are assigned to teach courses. The Dean's Office has final authority for setting teaching assignments to ensure appropriate coverage of courses across programs.	<ul style="list-style-type: none"> Relevant Faculty Group Chairs 	<ul style="list-style-type: none"> SADI approves
6 Degree Program Size and Mix	Significant/high-impact change to class profile/demographics: Dean desires to increase the class size of the Full-time MBA program or Evening & Weekend MBA Program Admissions Director desires to increase representation of a particular demographic in the program (e.g. women)	<ul style="list-style-type: none"> Relevant Degree Program Committee Relevant Degree Program Assistant Dean 	<ul style="list-style-type: none"> SADI pre-approves Dean approves

¹ Strategic Leadership Team includes managers who report directly to the Dean, COO, SADI and the COO of CEE, as well as 1 representative from each of the following groups: P2, P-FACT, centers/institutes

² Management Team includes: Dean, CFO, COO, SADI, Associate Dean for Academic Affairs (ADAA), Assistant Dean Development and Alumni Relations, and CEO of CEE

³ For more information about campus approvals for new degree programs see: <http://graddashboard.berkeley.edu/program-proposals/self-supported/self-supported-masters/>

⁴ High-impact or high-visibility refers to activities that are closely tied to the schools brand/reputation. Other activities that don't have high-impact are decided at the center or degree program level

⁵ This is for electives that will no longer be offered. The SADI can decide not to offer an elective for a particular semester

Academic Decisions (Continued)

<p align="center">7</p> <p>Digital course content development</p>	<p>Developing digital for-credit course content: Instructor desires to deliver a course in digital/hybrid format and develops the content (e.g. Power and Politics in Organizations w/Cameron Anderson)</p>	<ul style="list-style-type: none"> Relevant Degree Program Assistant Dean Director of Emerging Initiatives 	<ul style="list-style-type: none"> SADI pre-approves Instructor approves
<p align="center">8</p> <p>Non-degree Certificate Programs</p>	<p>UC Berkeley Graduate Certificates: These certificates are issued by a college, school or department and carry the UC seal. The certificate programs are offered to registered Berkeley students as part of their graduate studies at Berkeley (e.g. Interdisciplinary Graduate Certificate in Real Estate)</p> <p>University of California Extension (UNEX) Certificates of Center for Executive Education Certificate Programs⁸: CEE desires to offer a new certificate program for open enrollment or for a custom client. CEE also issues a Certificate of Excellence for those who complete 15-17 days of Open Enrollment programs</p>	<ul style="list-style-type: none"> Relevant Degree Program Assistant Dean Relevant Institute or Center Director Relevant faculty member CEE Faculty Director 	<ul style="list-style-type: none"> SADI approves Campus approves⁷ (Office of the Vice Provost for Faculty) UNEX Program Director pre-approves CEO of CEE pre-approves Campus Business Contracts and Brand Protection approves
<p align="center">9</p> <p>Instructional Point (IP) System⁹</p>	<p>Changes to IP System: Faculty raise concerns about the IP system (e.g. debt). To address these concerns, P2 proposes amendments to the by-laws</p>	<ul style="list-style-type: none"> SADI 	<ul style="list-style-type: none"> Faculty Policy and Planning Committee (P2) proposes Faculty approves (vote)
<p align="center">10</p> <p>Centers/Institutes</p>	<p>Establishing new entity with donor funding: Faculty member, Dean's Office, donor, etc. proposes new center/institute to better promote research and create a hub for this area. A donor has agreed to financially support the creation of the center/institute (e.g. Lester Center)</p> <p>Establishing new entity without donor funding: Faculty member or Dean's Office proposes new center/institute to better promote research and create a hub for this area (e.g. Asia Business Center, Institute for Business and Social Impact). This requires seed money from the Dean's Office.</p> <p>Establishing center by name only: Faculty member wants to establish center by name only (not requiring funding) to better promote research</p> <p>Discontinuing a center/institute: The external review committee for a particular center recommends that a center be discontinued as the value is no longer relevant to the school's priorities</p>	<ul style="list-style-type: none"> Relevant Faculty Group Chair (only if curriculum associated) Relevant Faculty Group Chair (only if curriculum associated) Management Team External review committee for relevant center ADAA COO 	<ul style="list-style-type: none"> Request submits proposal (New Center Form)¹⁰ Management Team (SADI only if curriculum associated) pre-approves Management Team pre-approves Dean approves Dean approves Dean approves

⁶ For more details, see Haas By-Law "Practice of the Office of the Dean with Respect to Teaching"

⁷ For more information about campus approvals for graduate certificate programs see: <http://graddashboard.berkeley.edu/program-proposals/proposing-certificate/>

⁸ CEE will not be able to issue an official University of California certificate as they are not an academic department, college or school

⁹ For more details, see Haas By-law "Policy with Respect to Instructional Point Counter and Workload Measurement System"

¹⁰ Link to the New Center form: <https://docs.google.com/a/berkeley.edu/document/d/1OZ5vIFCqxB6U729vC6tbi89FKV8oHXDSHRCj-PHKups/edit?usp=sharing>