**First Name and Last Name**

San Francisco, CA ● (555) 555-5555 ● haas\_student@mba.berkeley.edu ● linkedin.com/vanityurlwithnonumbers

**SUMMARY**

Finance manager with 8+ years of experience in Finance, Consulting and Public Accounting; proven ability to partner with high-growth business units to drive results and lead large, cross-functional teams to execute business initiatives; global experience in Japan, Canada, and Ireland; recognized for excellent communication skills, results-driven leadership and being a strong team player.

Concise summary that includes industries and specific skills relevant to role.

**EXPERIENCE**

**LargeTechCompany, Inc. – Advertising,** San Francisco, CA2012-Present

**Finance Manager**

* Support 200-employee business unit with $400M+ annual revenue in 5 business lines
* Partnered with Display business line to grow its business 50%+ YoY; developed financial models, analyzed financial impact of business and product initiatives, advised Advertising executives on $30M annual spend contract that was reviewed and signed by CEO and CFO
* Planned, executed and delivered on several high-profile projects, including setting up Advertising Weekly and Monthly Business Reviews. Both are communicated to the entire business unit and NA CFO’s staff
* Reported out to business executives regularly, covering performance metrics and financial analysis for individual business verticals
* Provided revenue metrics on initiatives to Investor Relations as part of quarterly earnings calls
* Interviewed, trained and mentored new employees

Used metrics to show scope/scale of work and to quantify outcomes/results.

**LargeConsultingFirmA – M&A Consulting,** San Francisco, CA2011-2012

**Senior Consultant**

* Served as integration lead to onboard over 250 Skype contingent staff (contractors/vendors) across 8 countries into Microsoft workforce; enabled all of them to be fully productive by target date
* Managed cross-functional team of 20, integrating and balancing feedback and requests from them; presented to Microsoft senior staff at weekly conferences

**LargeConsultingFirmB – M&A Consulting,** San Jose, CA2010

**Summer Associate**

* Created first-ever post-merger integration program for Cisco’s finance department; delivered and presented set of playbooks and tools to department head and direct reports
* Achieved buy-in by conducting extensive interviews; program adopted by entire department

**BigAccountingFirm – Audit,** Tokyo, Japan2005-2009

**Assistant Manager (2008-2009), Senior Analyst (2007-2008) & Analyst (2005-2007)**

*Promoted to Assistant Manager within 6 months, ahead of the typical 12- or 18-month timeframe*

* Led cross-functional “crisis” team of 10 to assist Priority A client (airline industry) to revise its annual report under extremely short deadlines, which solidified a $1M audit contract expansion; received “Bravo Award” for outstanding performance on leading a team to get results
* Created new practice area in emerging field of financial instruments; self-trained expert and selected to represent Tokyo office in leading 2 international audits of major financial institutions in Dublin and Toronto
* Developed derivative valuation models; adopted by other engagements due to higher efficiency; resulted in 15% cost saving per engagement based on reduced need to hire external specialists

Combined similar roles to save space, and still was able to show career progression.

**EDUCATION**

**Master of Business Administration**, **Haas School of Business**, University of California at Berkeley, 2011

**Bachelor of Arts, Economics**, University of California, San Diego, 2004

**ADDITIONAL**

* Enjoy traveling (50+ countries), Taekwondo, improv, public speaking; Native fluency in Japanese