

# Berkeley Haas PhD Program

## Good Academic Standing Policy

All PhD students at Haas are expected to maintain satisfactory academic progress toward an approved academic objective as defined by the University, the Graduate Division *Guide to Graduate Policy* and/or the Berkeley-Haas PhD Program. Satisfactory academic progress is determined on the basis of both the student's recent academic record and overall performance. To remain in good academic standing a student must make timely progress toward degree completion and maintain satisfactory academic progress in all aspects of their field of study. As stated in every offer letter, our multi-year offer of financial assistance is conditional upon satisfactory academic performance in the program. Failure to meet the conditions below may result in the Berkeley-Haas PhD Program requesting Graduate Division place the student on academic probation or possible dismissal.

NOTE: Unsatisfactory academic progress may be determined on the basis of explicit requirements such as failing to meet those outlined below. However, the professional judgment of the faculty, upon review of all graduate work undertaken by the student, is paramount, and the faculty may establish more restrictive criteria for satisfactory academic progress.

Criteria to determine satisfactory academic progress toward degree are outlined below:

### COURSEWORK REQUIREMENTS

- Take core courses for a letter grade and achieve a minimum grade of (B) or better in each individual core course. Students who fail to meet the minimum grade of (B) in core classes will be required to retake the class although this requirement may be waived if it is determined by the Faculty Field Advisor and relevant instructors that the student has either progressed to the point of it being unnecessary or an alternative course is deemed suitable and approved.
- The overall cumulative core GPA, calculated by averaging all core courses, must be at least 3.3 (B+) by the end of the second year. If a student retakes a class the PhD Program will only include the higher grade in our calculation. Students are expected to complete all core courses by the end of the second year.
- Maintain a cumulative GPA of at least 3.0.
- Have no more than two courses of unfinished coursework, defined as Incomplete (I), No Grade (blank), and/or No Record (NR) on the transcript.
- Have no more than one-third of the total units of all coursework graded Pass/No Pass or Satisfactory/Unsatisfactory. Excluded from this are PHDBA 299, PHDBA 602, courses offered only S/U, and group seminars. Group seminars are courses that end with "S" (i.e. PHDBA 229S).

### PROGRESS TOWARDS THE DEGREE

- Meet all departmental degree requirements in accordance with departmental time limits, including satisfactory performance in core courses and on all required examinations; pass departmental preliminary examinations with a minimum grade of Satisfactory.
- Take and pass the oral qualifying exam by the end of the sixth semester.
- Advancement to doctoral candidacy by the end of the sixth semester.
- Graduate within two years (four semesters) of advancing to candidacy or by the end of ten semesters in the PhD Program, whichever occurs later.
- Form a doctoral committee; present a dissertation prospectus acceptable to the faculty member who agrees to supervise the student's research and serve as chair of their dissertation committee; successfully pass a final defense of the dissertation when required; and complete a dissertation acceptable to all committee members.
- Evaluation by the appropriate faculty committee that there has been satisfactory progress towards the oral qualifying exam or completion of dissertation.

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Please visit this link to familiarize yourself with the UC Berkeley Graduate Division Guide to Graduate Policy:  
<http://grad.berkeley.edu/policy/>. It is your responsibility to be aware of the UC Berkeley *Guide to Graduate Policy*.