**HAAS SCHOOL OF BUSINESS PERFORMANCE EVALUATION**

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| --- | --- | --- |
| **Employee Name:** | Payroll Title/Classification | **Period covered by evaluation:**  |
| **Supervisor’s Name:** | **Supervisor’s Title:**  | Years/Months Supervised Employee: |

1. FM - Fails to Meet, Unsatisfactory
2. PM – Partially Meets, Improvement Needed
3. ME – Meets Expectations, Satisfactory
4. EE – Exceeds Expectations, More than Satisfactory
5. SU – Superior/Outstanding

|  |  |  |
| --- | --- | --- |
| **Job Duties/Performance Objectives** | Rating | Comments |
|  |  |  |
|  |      |        |
|  |  |  |

**Future Goals**:

**Professional Development**:

*Supervisor Signature Date Employee Signature Date*

*Unit Head’s Signature Date*