

EVENT NAME AND DATE

EXPENSES	BUDGETED	ACTUAL	NOTES
Food/Catering			
Catering (food & beverages)	<u>\$1,500.00</u>	<u>\$1,200.00</u>	SF Catering Company
	\$1,500.00	\$1,200.00	
Favors/Decorations/Gifts			
Flowers	\$100.00	\$75.00	SF Flower Shop
Speaker Gift	<u>\$50.00</u>	<u>\$45.00</u>	HaasGear
	\$150.00	\$120.00	
Miscellaneous			
Photographer	\$300.00	\$250.00	Jim Block
Facility Fees, Labor, A/V, Security, Furniture Rentals	\$5,000.00	\$4,500.00	Autodesk
Video Production	\$300.00	\$400.00	A/V Corp.
Programs	<u>\$100.00</u>	<u>\$95.00</u>	Staples
	\$5,700.00	\$5,245.00	
Total Expense	<u>\$7,350.00</u>	<u>\$6,565.00</u>	
Total Registration Revenue	\$7,000.00	\$8,500.00	
NET TOTAL	<u><u>(\$350.00)</u></u>	<u><u>\$1,935.00</u></u>	